

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE VICE-CHAIRWOMAN, MS. DARLENE ST. GEORGE, ON NOVEMBER 13, 2018, AT 9:03 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM.

---

## II. ROLL CALL

Roll Call was taken as follows:

Mr. David Barran	Absent
Mr. Mauro Cantalamessa	Present
Mr. Frank Fuda	Present
Mr. Robert Marino Jr.	Present
Ms. Melissa Miller	Present
Mr. Bob Moody	Present
Mr. Richard Musick	Present
Mr. Daniel Polivka	Present – Arrived 9:05 a.m.
Mr. David Rouan	Absent
Mrs. Darlene St. George	Present

Trumbull County Planning Commission Staff:

Shane Burkholder	Nick Coggins	Cheryl Wood
------------------	--------------	-------------

Also in attendance: Richard Jackson, County HR Director; Jack Simon, County Engineer's Office; Steve Papalas, County Engineer's Office; Heidi Nuskiewicz; Tammy Fraser; Renee Fox, Tribune; Ed Runyon, Vindicator; Kim Mascarella, Howland Twp.

---

III. APPROVAL OF AGENDA

IV. APPROVAL OF PLANNING COMMISSION MINUTES

V. APPROVAL OF EXPENSES

VI. DIRECTOR'S REPORT

VII. COMMUNICATIONS

VIII. REPORTS OF COMMITTEES

IX. RESOLUTIONS FOR ADOPTION

X. OTHER BUSINESS

XI. ADJOURNMENT

---

**III. APPROVAL OF AGENDA**

Mr. Fuda made a motion to approve the agenda dated November 13, 2018; seconded by Mr. Musick. The motion carried.

**IV. APPROVAL OF PLANNING COMMISSION MINUTES**

Ms. St. George made a motion to approve the Planning Commission minutes of September 11, 2018 and October, 9 2018; seconded by Mr. Fuda. The motion carried.

**V. FINANCIAL REPORT**

Mr. Moody made a motion to approve the financial reports dated September 28, 2018 and October 31, 2018; seconded by Mr. Musick. The motion carried.

**VI. DIRECTOR' S REPORT**

Mr. Musick made a motion to approve the Director's reports for September 2018 and October 2018; seconded by Mr. Moody. The motion carried.

**VII. COMMUNICATIONS**

Mr. Polivka made a motion to accept the communications and resignation of Rich Fender from the Planner II position of the Trumbull County Planning Commission; seconded by Mr. Musick. The motion carried.

**VIII. REPORTS OF COMMITTEES**

Mr. Musick made a motion to approve the Plats and Zoning Committee meeting of November 6, 2018; seconded by Mr. Moody. The motion carried.

**IX. RESOLUTIONS FOR ADOPTION**

Plats and Zoning Resolutions

Mr. Musick made a motion to approve Resolution No. 11-2018-47; seconded by Mr. Moody. The motion carried.

Mr. Moody made a motion to approve Resolution No. 11-2018-48; seconded by Mr. Musick. Ms. St. George Abstained. The motion carried.

Mr. Moody made a motion to approve Resolution No. 11-2018-49; seconded by Mr. Musick. Ms. St. George Abstained. The motion carried.

Mr. Musick made a motion to approve Resolution No. 11-2018-50; seconded by Mr. Cantalamessa. Ms. St. George Abstained. The motion carried.

**X. OTHER BUSINESS**

- A. Mr. Polivka advised he directed Mr. Coggins to solicit prices from a consultant, CT consultants as to avoid a knee jerk reaction. Mr. Coggins advised CT gave a price not to exceed \$5200 a month or about \$62000 a year compared to Mr. Fenders salary with benefits around \$50000 a year. Mr. Marino inquired if at least three proposals were requested, Mr. Coggins advised no.

Ms. St. George made a motion to enter into executive session to discuss personnel; seconded by Mr. Polivka. Roll Call Vote:

Mr. Cantalamessa – Yes	Mr. Moody - Yes
Mr. Fuda – Yes	Mr. Musick - Yes
Mr. Marino – Yes	Mr. Polivka - Yes
Ms. Miller – Yes	Ms. St. George – Yes

Executive Session entered at 9:16 a.m.

Mr. Marino advised the Board will now reconvene at 9:30 a.m. Roll Call Vote:

Mr. Cantalamessa – Yes	Mr. Moody - Yes
Mr. Fuda – Yes	Mr. Musick - Yes
Mr. Marino – Yes	Mr. Polivka - Yes
Ms. Miller – Yes	Ms. St. George – Yes

Ms. St. George made a motion to authorize the Executive Director to solicit proposals and enter into an agreement for Plats and Zoning Professional Services; seconded by Mr. Moody. Mr. Polivka raised a question on the motion: that gives him authority to hire? Mr. Marino advised the authority to enter into a tentative agreement. He will also confer with the Chair and the Personnel Committee then the Board upon his decision. The motion carried.

- B. Mr. Marino advised that Mr. Jackson is here to address the Board.

Ms. St. George made a motion to enter into executive session to discuss personnel with Mr. Jackson; seconded by Mr. Cantalamessa. Roll Call Vote:

Mr. Cantalamessa – Yes	Mr. Moody - Yes
Mr. Fuda – Yes	Mr. Musick - Yes
Mr. Marino – Yes	Mr. Polivka - Yes

Ms. Miller – Yes

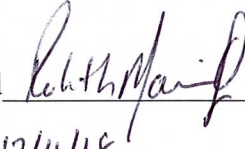
Ms. St. George – Yes

Executive Session entered at 9:31 a.m.

Mr. Polivka made a motion to reconvene at 10:19 a.m.; seconded by Mr. Fuda. The motion carried.

**ADJOURNMENT**

There being no further business, Mr. Polivka made a motion to adjourn; seconded by Ms. St. George. The motion carried. The meeting was adjourned at 10:20 a.m.

Signed   
Date 12/11/18

caw